

October 3, 2013  
Pine Hill Fire District #1  
Regular Meeting  
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Meeting was called to order by Chairman Charles Warrington at 7:33P.M. Mr. Warrington led the salute to the flag and read the Open Public Meetings Act.

**Roll Call:** Mr. Borchert – present, Mr. Costantino – present, Mr. Waddington – absent (working), Mr. Wakeley – present, Mr. Warrington – present.

**Other Officials Present:** Fire Chief Greer, Fire Captain Hunter, President Hassett, Mr. Carlamere - Fire District Solicitor

**Approval of Minutes:** September 5, 2013 regular and closed  
Motion to approve: Mr. Costantino, 2<sup>nd</sup> Mr. Wakeley  
All in favor: 4 Yes Votes

**Approval of Treasurer's Report & Bill List:** 10/3/13 Bill List in the amount of \$22,421.18  
Motion to approve: Mr. Wakeley, 2<sup>nd</sup> Mr. Costantino  
Roll Call Vote: 4 Yes Votes – All in favor

**Communications List:**  
Motion to approve: Mr. Wakeley, 2<sup>nd</sup> Mr. Costantino  
All in favor: 4 Yes Votes

**Old Business:**

1. IT Report: no report
2. Truck Committee: There was discussion about adding an item to the budget to purchase the truck, to lease it or to bond for it. It was determined that the committee needs to come up with some figures and speak with the auditor and report back next month.
3. Five (5) Year Planning Committee: Mr. Wakeley reported progress.

Follow up discussion with Mr. Carlamere and Chief Greer regarding Accelerated Service Systems vs. Borough of Pine Hill F/O – Camden County Construction Board of Appeals. Chief Greer reported that the Municipal Court advised him that he could not sign a complaint in municipal court for the collection of fines. Mr. Carlamere advised that municipal court can take a complaint to collect the fees, however if they are not willing to do that, a claim should be filed in Small Claims Court.

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**NEW BUSINESS:**

**Resolution #13-49** removing equipment from inventory per list provided by Chief Greer

Motion to approve: Mr. Costantino, 2<sup>nd</sup> Mr. Borchert

Roll Call Vote: 4 Yes Votes

The addition of Pine Hill Fire Department Membership for Fire Police: William Smith & Holly Jamison

Motion to approve by: Mr. Costantino, 2nd Mr. Wakeley

Roll Call Vote: 4 Yes Votes

Appointment of Fire District Budget Committee, Chairman Warrington appointed Mr. Costantino and Mr. Waddington

Roof Update on the Pine Hill Fire Dept. roof. Chairman Warrington asked President Hassett to provide an update on the roof. Mr. Hassett explained the problems with the current roof and what needs to be done to correct the problems. He also explained that they have several quotes and they have agreed on the company to do the project. Mr. Hassett also explained that there is a problem with water in the basement and they are also working on getting that repaired. There was a discussion on the cost and the money that the Fire Department currently has. There was also discussion on the current lease agreement between the Fire District and the Fire Department, and that the Fire Department needs an increase in the lease payment to maintain the current building and expenses.

Chairman Warrington appointed a committee to meet with the Fire Dept. to review the lease agreement for next year's budget. Mr. Borchert & Mr. Wakeley will be on the committee.

Mr. Wakeley made a motion to make a one-time additional payment in the amount of \$10,000.00 of lease/rent to the Fire Department from the current year budget to protect the Fire District's equipment in the building, with the approval of the auditor. Mr. Borchert second the motion.

Roll Call Vote: 4 yes votes

**FIRE CHIEF'S REPORT:** Chief Greer provided a written report to board members.

Follow-up discussion regarding Chief Greer's inquiry with other municipalities regarding fees charged for run reports, investigation reports and photos. Chief Greer stated that all the municipalities vary with their fees and that this is new for the towns since they just started handling the investigations. There was discussion as to the amount of the fees, it was agreed that Chief Greer would come back with some suggested fee schedule.

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Mr. Warrington asked Chief Greer to pause his report so that President Hassett could talk about the building. President Hassett asked if he understood from the commissioners' tone that they are making the funds available as an emergency matter. Mr. Warrington stated that this will be a one-time lease/rent payment as an emergency matter and it should be treated as such.

Mr. Warrington then went back to the Fire Chief's report.

Chief Greer requested that the Fire Commission approve adding a line item to the 2014 budget that would allocate funds for the payment of third-party new membership background investigations. It was agreed to add a line item in the 2014 budget for background investigations.

Chief Greer advised that the Borough will be dedicating Maguire Park to Police, Fire and EMS this Saturday, October 5 at 1:00pm and the commissioners are invited to stand with the Fire Department.

Mr. Warrington mentioned that Overbrook High School is having a night football game and the Fire Department will be assisting with some lighting at the parking area.

Mr. Warrington mentioned that the Fire Department will also be taking part in Clean Communities Day.

Mr. Warrington mentioned that Fire Prevention was a great success.

Chief Greer requested that the old ambulance and the old fire police car be donated to the Fire Department to be used for training. Insurance on the vehicles will be removed once they are back on fire department property.

Mr. Wakeley made a motion to amend Resolution 13-49 to include the old ambulance and the old fire police car and to turn the vehicles over to the Fire Department, second by Mr. Borchert

Roll Call Vote: 4 Yes Votes

Mr. Warrington opened the floor to the public.

**PUBLIC PARTICIPATION:** None

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**Resolution #13-50** Closed Session regarding Personnel

Motion to approve: Mr. Wakeley, 2<sup>nd</sup> Mr. Costantino

Roll Call Vote: 4 Yes Votes

Approximate time in Closed Session: 5 minutes

Closed Session began at 8:31 pm

Closed Session ended at 8:34 pm

Roll call to resume open session: Mr. Borchert – present, Mr. Costantino – present, Mr. Wakeley – present, Mr. Warrington – present

Mr. Carlamere stated for the public that this was the issue that was discussed in closed session and that Chief Greer was acting in his official scope at all times and therefore the commission will cover his legal fees that he incurred while acting in his official scope of duties.

Motion to pay Chief Greer's legal fees as he was acting in his official duties at all times:

Mr. Borchert 2<sup>nd</sup> Mr. Costantino

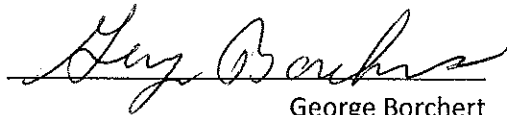
Roll Call Vote: 4 Yes Votes

**ADJOURNMENT:**

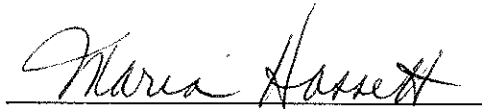
Motion to adjourn: Mr. Wakeley, 2<sup>nd</sup> Mr. Costantino

All in favor: 4 Yes Votes.

The meeting was adjourned at 8:36 pm.



George Borchert  
Commission Secretary



Maria Hassett  
Fire District Administrator